<<Date & Address>>

**Letter from Santa**

Dear Mr & Mrs <<name>>,

With Christmas just around the corner I’m so excited to let you know that this year we have made direct contact with the one and only - Santa Claus!

Now Santa has sent me on a mission with an important question for you.

Santa would like to know if any of your kids would like to receive with a personalised letter from him, Mrs Clause and all the reindeers and elves wishing the little ones a Merry Christmas?

If you would like your kids to be pleasantly surprised, please provide your details in one of the following ways below and Santa will deliver these letters personally addressed to your children in early December.

**For your child to receive a Letter from Santa, please complete the details below:**

Your Full Name:

Your Child’s Full Name:

Address:

Phone:

Email:

You can respond to us in any one of the following ways:

<<return post address>>

<<mobile SMS>>

<<email>>

<<phone number>>

Thank you. Santa says he can’t wait to deliver love and joy to these kids!

Sincerely,

<<insert your signature>>